Enrollment Packet Checklist

* Welcome letter
* Enrollment and tuition form
* Enrollment application
* Policy acknowledgement form
* Policies and procedures document available on our website for download. Visit [www.imaginationstationps.com](http://www.imaginationstationps.com) and click on forms.
* Parent questionnaire
* Medical emergency information form
* Allergy care plan (only need to complete if your child has food allergies and has a medical care plan related to those allergies. ie. Your child needs an epi pen for an allergy to peanuts)
* Authorization to administer medications
* General health appraisal form
* Colorado immunization form
* Medication administration in school or child care form (to be completed by child’s pediatrician)
* Emergency authorization form
* Child pick-up authorization form
* Media consent form
* Illness policy
* Notice for parents
* ISPS school calendar
* ISPS calendar days off